



Hansen School District

550 Main Street South
Hansen, ID 83334
(208) 423-6387

March 10, 2025

RE: Notice of Disclosure of Personally Identifiable Information

To Whom It May Concern:

In accordance with Idaho Code §33-133, the purpose of this letter is to notify you of an unauthorized data disclosure that occurred in the Hansen School District No. 415 on or around March 7, 2025. An unauthorized data disclosure is the intentional or unintentional release of personally identifiable information (“PII”) to an unauthorized person or untrusted environment. This unintentional data release occurred while uploading a student's transcript to The Agricultural Experience Tracker (AET) as part of an application process. Instead of uploading a single transcript, all 21 senior transcripts were mistakenly uploaded. These transcripts contained personally identifiable information, including student names, birth dates, and grades. Upon discovery, our State Executive Secretary immediately stopped the application review, deleted the file, and contacted the advisor, who promptly removed it from AET.

The District holds its responsibility to protect student data and confidential information in the highest regard. As we continue to follow up on this matter, we will review our existing policies and work with our staff to ensure that the procedures we have in place properly protect confidential student information as required by Idaho and federal law.

Sincerely,

Staci Carter
Principal
Hansen Jr/Sr High School

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